**Friends of The Queen’s University of Belfast, Inc.**

**Donation Form**

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| --- | --- |
| **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**You can register for e-bulletins by giving us your email:**E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Address:** *Ref: Online – US Dollars* |

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| --- |
| Single Gift |
| I would like to make a gift to Friends of The Queen’s University of Belfast Inc, of$ ……………… (write amount in figures)I would prefer this gift to be directed to support ………………………………………………………………… (please specify) |
|  I enclose a cheque made payable to “Friends of The Queen’s University of Belfast, Inc.” |
| **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |
| Regular Gift |
| I would like to pledge an annual gift of US$ ………........ to be given every year. Please contact me every year in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*specify preferred month*) to remind me to pay future instalments. |
| Do you wish to appear in the Donor Roll of Honour? If no, we will treat your gift as anonymous.  | Yes  | No  |
| Do you wish to receive information on leaving a bequest to Queen’s? | Yes  | No  |

\* In conformance with IRS guidelines, Friends of The Queen’s University of Belfast, Inc. (“the Friends”) does not accept contributions that are earmarked or required to be distributed to Queen’s University Belfast or any other organization. While we invite donors to indicate their wishes as to application of their gifts, these requests are non-binding and the Trustees of the Friends will have complete discretion and control over the ultimate disposition of any contributions received. This ensures that gifts made to the Friends are deductible for U.S. income tax purposes and that the Friends fulfils its duties and obligations as a U.S. tax-exempt organization under section 501(c)(3) of the Internal Revenue Code.

**Please return this form** to:

Friends of The Queen's University of Belfast, Inc

c/o Exempt Tax Law, PLLC, 1900 L Street NW, Suite 504, Washington DC 20036

Telephone: (202) 861-0740 Fax: (202) 331-9841

**For further guidance please contact:** Jacqui McCormick, Stewardship Officer, Queen’s University Belfast

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